



ICAR- DIRECTORATE OF POULTRY RESEARCH

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(ISO 9001:2015 Certified)

(Recipient of Sardar Patel Best Institute Award 2013)



F.No.1-140/2022/Estt./YP-II/

Dated: 30-11-2022

WALK -IN- INTERVIEW

Walk – in – Interview will be held on **14th December, 2022 at 11:00 a.m.** at this Directorate for the following temporary and contractual engagement of three (03) Young Professionals-II at this Directorate for a period of one year. However, it may likely to be extended at the discretion of the Director of this Institute.

(i) Young Professional-II	02 (two) Positions	<p>Essential Qualifications: Postgraduate degree in Computer Science and applications or graduate degree holders in engineering/technology.</p> <p>Desirable: Ability to understand and operate office automation packages like e-Procurement, GeM, payroll, bill processing, Purchases, Finance and Accounts, knowledge in handling databases preferably SQL and operating user interfaces, working knowledge on Oracle and Java platforms and good communication skills to coordinate with our staff and software vendors, Knowledge on MIS/FMS system-www.iasri.res.in/misfms.</p> <p>Job Description: a) Assisting the Institute MIS-FMS Nodal Officer in assigning the role of Institute employees in the system as and when existing/new responsibility changes assigned. b) Providing User ID and Password to employees and managing the same. c) Coordinating with IBM support team. d) Assisting in packages like e-Procurement, GeM. e) Assisting Office staff in doing transaction in the system. f) Providing hands on/short training session or regular basis to the employees.</p>
(ii) Young Professional-II	01(one) Position	<p>Essential Qualifications: Postgraduate degree in Finance or equivalent qualification.</p> <p>Desirable: Ability to understand and operate Finance and Accounts and office automation packages like FMS and PFMS, payroll, bill processing etc.,</p> <p>Job Description: a) Assisting the Institute Accounts Officer. b) Verifying records and financial statements created by other employees. c) Reviewing accounting records and financial data to check for accuracy. d) Correcting or noting errors within accounting records. e) Processing invoices and payments. Compiling financial data and creating reports. f) Ensuring compliance with company policies and the law.</p>
Emoluments:	Pay	Rs.35,000/- (fixed) per month.
Duration of the Project		Initially for a period of one year. However, it may likely to be extended at the discretion of the Competent Authority of this Institute.

Terms and Conditions:

1. Age Limit: 21- 45 years. Relaxation of age admissible for SC/ST & OBC and other category candidates as per Govt. of India/ICAR norms.
2. No. Objection Certificate from the present employer is a must if already working.
3. The above positions are purely temporary and contractual basis. The number of Young Professional-II may be reduced or increased at the discretion of the competent authority.

4. There is no provision of re-employment after termination of the project.
5. No. T.A./DA will be paid to any candidate for attending the interview.
6. Canvassing in any form will lead to cancellation of candidature.
7. The decision of Director, DPR would be final and binding in all aspects.
8. The Candidates should bring bio-data, original certificates, one set of self-attested Photocopies of Certificates, Experience certificates if any, NOC from employer, if employed, and a latest passport size Photograph at the time of interview.
9. Candidates may register their candidature from **09:30 a.m. to 10:30 a.m. only on 14th December, 2022.**

T.R. Vijaya Lal
(TR VIJAYALAKSHMI)
ASST.ADMN. OFFICER 30/11/22

Circulation to:

- Notice Board (Office/Farm/Hatchery)/Guard file.
- I/C ARIS CELL, with a request to post the advertisement on the Institute's Website.