



F. No.1-140/2022-Estt./Y.P.-II/

Dated: 15-12-2022

MEMORANDUM

On the recommendations of the Selection Committee, the Competent Authority of this Directorate is pleased to offer the temporary and contractual engagement post of Young Professional-II to **Sri Mohd. Taquiuddin Ahmed S/o Sri Mohd Rafeequddin Ahmed** at the consolidated payment of **Rs.35,000/- (fixed) p.m.** initially for a period of one year. However, it may likely to be extended based on the performance/at the discretion of the Competent Authority of this Institute, from the date of his joining at this Directorate for implementation of the FMS, MIS etc. at this Directorate on the following terms and conditions:-

1. The Professional ship is **purely temporary and contractual engagement.**
2. His services will be extended for every six months on satisfactory performance certificate furnished by the Controlling Officer/Nodal Officer of FMS & MIS during the period.
3. On appointment, he will draw the pay at the consolidated payment of Rs.35,000/- (fixed). He will not be entitled for any other allowances as admissible to the regular employees of the Council.
4. The following are the nature of duties during the period of contractual engagement.
 - a. He will assist the Institute Nodal Officer for FMS & MIS in assigning the role of Institute employees in the system as and when existing/new responsibility changes assigned.
 - b. Providing User ID and Password to employees and managing the same.
 - c. Coordinating with IBM support team.
 - d. Assisting in packages like e-Procurement, GeM.
 - e. Assisting Office Staff in doing transactions in the system.
 - f. Providing hands on/short training session on regular basis to the employees.
 - g. To attend any technical problem relating to the FMS & MIS during the Period.
 - h. Any other work entrusted by the Controlling Officer.
5. He will not be allowed to accept or hold another appointment paid or otherwise and he will be under the Administrative control of the Nodal Officer of FMS & MIS at this Directorate.
6. His headquarters will be the ICAR-Directorate of Poultry Research, Rajendranagar, Hyderabad.
7. He will not be permitted to resign his Young Professional-II during the period, except with the prior permission of the Competent Authority.

8. If, at any time in the opinion of the Competent Authority, the Young Professional is found to be negligent in his work or is guilty of unbecoming conduct, his Professional ship is liable to be terminated by the Competent Authority **with or without any notice**, as the circumstances of the case may warrant.
9. Grant of leave to the Professional will be according to the rules framed by the Council from time to time. He is entitled for Casual Leave and Restricted Holidays as per the Govt. of India/ICAR rules/instructions issued from time to time. He is also entitled for Paternity Leave as per rules of Govt. of India.
10. If the Professional leaves his assignment without permission of the Competent Authority, he shall not be paid any amount of pay due to him. However, minimum one-month's notice period is required for making alternate arrangements or else one month's consolidated pay would be recovered from him.
11. He will not be entitled to (i) General Provident Fund (ii) ICAR Group Insurance Scheme.
12. His appointment will be subject to the conditions that a Civil Surgeon of Government Hospital declares him medically fit for service.
13. On appointment, he will be required to take an oath of allegiance to the Constitution of India or make a solemn affirmation to that effect as in the form enclosed.
14. If any declaration given or information furnished by him proves to be false or if he is found to have willfully suppressed any material information, he will be liable for removal from service and such other codal actions as deemed fit will be taken.
15. He is not entitled to any traveling allowance to join at this Directorate.
16. He should submit photocopies of his Certificates duly self-attestation along with Original Certificates at the time of his joining duty at this Directorate.
17. **He has to submit a non-judicial stamp paper worth Rs.100/- for which the matter is enclosed.**

In case the assignment is acceptable to **Sri Mohd. Taquiuddin Ahmed** S/o Sri Mohd. Rafeequiddin Ahmed on the terms and conditions mentioned above, he should intimate his acceptance to the undersigned immediately and report himself for duty to the Nodal Officer at ICAR-Directorate of Poultry Research, Rajendranagar, Hyderabad – 30 on or before **30.12.2022** failing which necessary action will be taken for cancellation of the above offer.

T.R. Vijaya Lakshmi
(T.R. VIJAYALAKSHMI) 15/12/22
ASST. ADMN. OFFICER

To

Sri Mohd. Taquiuddin Ahmed,
S/o Sri Mohd Rafeequiddin Ahmed,
H.No.19-3-64, Jahanuma Lancer, Falaknuma, Hyderabad - 500 053,
Ph. 97000 35360, e-Mail: taqi.wd@gmail.com

Copy for information and necessary action to:

1. F&AO 2. DDO 3. I/c ARIS Cell with a request to arrange to place the order in the Website.

APPENDIX – V (b)
FORM – 1 (A)
UNDERTAKING

In accordance with the employment that I hold under the financial and other assistance and facilities received or to be received by me from the Indian Council of Agricultural Research (hereinafter referred to as the Council) I _____ **S/o Sri** _____ residing at _____ as one of the term on which I have received such employment or have received or I am about to receive such financial and other assistance and facilities, undertake that:

1. I shall from time to time disclose fully to the Council or as the Council may direct, the progress of any investigations undertaken by me while in the employment of the Council or in respect of such assistance as aforesaid (hereinafter referred to as the investigation) and if any time during the course of such assistance or within a “period of 10 years after the termination of such employment or of receipt of such assistance as aforesaid” I shall make any invention arising out of or in connection with the said investigation, I shall hold the same in trust on behalf of the Council and forthwith disclose to the said Council, or as the Council may direct, a full and complete description of the nature of the said invention and the mode of performing the same.
2. I shall not publish the results of the said investigation without the prior approval of the Council.
3. The said invention and all improvements thereon discovered or invented by me during the course of receipt of such assistance as aforesaid shall, subject to such reservations (if any) in respect of the said invention or the proceeds thereof for any benefits as the Council may in its discretion permit, be the sole and the absolute property of the Council. And I shall, if whenever required by the Council of expense of the Council, join the Council or as the Council may direct in applying for letters/Patents in India and other countries for the said invention or any such improvements, thereon and shall on request by and at the cost of the Council execute and do all such instruments and things necessary to vest the said invention and improvements and any letter patents that may be obtained in respect thereof in the Council or any person appointed by the Council in that behalf.

1. Date of appointment: _____
2. Date of Birth : _____

Dated: _____

Signature of the Candidate

Signature of the Director

HEALTH AND AGE CERTIFICATE PHYSICAL FITNESS CERTIFICATE

I do hereby certify that I have examined

Sri /Smt./ Kum. _____

S/o D/o Sri _____

Resident of _____

A candidate of Admission/Employment/Training in the _____

_____Department and cannot discover that he/she has
already dies and constitutionally, bodily infirmity I do not consider this is a
disqualification for the employment/Training/ Admission in the

_____Department.

His/Her age is according to his/her own statement is

_____Years and by appearance _____years, and his /her height is

Weight is _____

Chest is _____

- 1) Had an attack of Small pox. }
- 2) Had marks of successful vaccination.}
- 3) He/She will be eligible for employment/}
Admission/Training and revaccination.

IDENTIFICATION MARKS:

1.

2.

SIGNATURE OF MEDICAL OFFICER